



Raja Rammohun Roy Mahavidyalaya

(Govt. Sponsored)

Radhanagar * Nangulpara * Hooghly
West Bengal, Pin -712406

Memo No:-MISC/0048/2023-2024

Date:- 03.02.2024

eNIT No:- MISC/TEND/0018/RRRM/2023-2024

A. PREFACE:-

Notice inviting competitive E-tendering two cover system on percentage basis in the prescribed format are hereby invited from resourceful, experienced, bonafide, reputed Contractors for Construction, Renovation & Interior Decoration with electrification Works of the following works as briefed in 'Table A' below.

TABLE:- A

SL. No	NAME OF THE WORK	TOTAL ESTIMATED COST (IN RS.)	AMOUNT PUT TO TENDER (IN RS.)	EARNEST MONEY (Rs.)	PARTICIPATION CHARGE (NOT REFUNDABLE) (IN RS.)	TIME ALLOWED FOR COMPLETION (DAYS)	SOURCE OF FUND
1	2	3	4	5	6	7	8
1.	RENOVATION & INTERIOR DECORATION OF CENTRAL COMPUTER LAB OF RAJA RAMMOHUN ROY MAHAVIDYALAYA IN THE FIRST FLOOR OF SHANTIMOHUN ROY MEMORIAL HALL WITHIN KHANAKUL -I DEV BLOCK IN THE DIST. - HOOGHLY.	1132991.00	1079039.00	21600.00	1000.00	90 days.	College dev. Fund.
2.	RENOVATION & INTERIOR DECORATION OF PRINCIPAL ROOM OF RAJA RAMMOHUN ROY MAHAVIDYALAYA IN THE FIRST FLOOR OF ADMNISTRATIVE BUILDING WITHIN KHANAKUL -I DEV BLOCK IN THE DIST. - HOOGHLY	1298946.00	1237091.00	26000.00	1000.00	90 days.	College dev. Fund.
3.	RENOVATION & INTERIOR DECORATION OF ADMNISTRATIVE OFFICE BLOCK OF RAJA RAMMOHUN ROY MAHAVIDYALAYA IN THE FIRST FLOOR OF ADMNISTRATIVE BUILDING WITHIN KHANAKUL -I DEV BLOCK IN THE DIST. - HOOGHLY	670364.00	638442.00	12800.00	1000.00	90 days.	College dev. Fund.

B. SCHEDULE:

NOTE: The earnest money of the tenderer is liable to be forfeited if the tenderer withdraws his tender as a whole or for any particular item at any stage after opening of the tender or fails /refuses to enter into written agreement for any or all of the items of his accepted bid within the time specified when requested to do so. EMD i.e. 2% of the Amount Put to Tender and applicable Tender Fee i.e. Rs. 1000.00/bidder should be deposited online through <https://wbenders.gov.in>. A proof of submission should be attached with the Statutory Documents mentioned in clause 5.a. The tender fee is non-refundable under any circumstances. EMD should be deposited through ICICI Bank Portal as per Finance Department Order No: - 3975F(y) Dated: 28/07/2016.

C. WHO CAN PARTICIPATE:

Resourceful, experienced, bonafide, reputed Contractors having experience in similar type of single work valued not less than 50% of the amount put to Tender, supported by Completion Certificate within the last 5 years from any office/ department of state Govt./Central Government/ Government undertaking organization/ local bodies.

D. INSTRUCTION TO THE INTENDING TENDERERS :

1. Please Quote your Rate on percentage basis (Less/At Per/Above) at appropriate places in the prescribe format.

Please enclose valid up-to-date copies of requisite tax clearance certificates such as I.T. /PAN, GST and last three years P&L Account. In case of non-inclusion of the same, please enclose the copies of relevant orders in that effect. Photo-copies of all the documents and proof of their eligibility IN ORIGINAL need to be produced as and when asked and required. TDS will be deducted from the bill amount as per

finance rule.

Please note that, Completion Certificate within the last 5 years will only be entertained as CREDENTIAL as on Para-C.

2. Bids from joint venture are not allowed.
3. Bid shall be digitally signed by a person or persons duly authorised to sign on behalf of the Bidder.
4. Tender will be of two separate parts. Part-I will be for "Technical Bid" containing mainly pre-qualification documents and Part-II "Financial Bid".
5. Part-I "Technical Bid" will contain the following documents and should be:

6. Technical BID:

1. Scanned Copy of:

- a. Proof of Tender Participation Charge & EMD submission.
- b. Valid Trade License, PAN, GST Registration Certificate with Current 3B.
- c. Last 3 Years IT Return, P&L Account, Balance Sheet etc.
- d. P. Tax Registration Certificate with Current Challan.
- e. Credential Certificate (Note that, Payment certificate or Work Order will not be treated as Credential.)
- f. Tender form and NIT with all addendum and corrigendum to be uploaded will be (download and digitally signed. Quoting rate will only be encrypted in the B.O.Q under financial bid. In case quoting any rate in printed tender form, the tender will be summarily rejected).
- g. Notarized Affidavit in non-judicial stamp paper regarding non employment of any Government official under him, deployment of machineries, laboratory equipment; technical personnel, correctness of certificates, and investment of minimum cash up to 30% of estimated cost etc. as per annexure-A.
- h. Power of attorney (in case of Partnership firm /Registered Co-Operative Society/company) to be uploaded.
- i. Letter head of the agency/contractor containing Name addresses and contact details. During the currency of the project and after completion if the address of the agency/contractor changes, it will be the responsibility of the contractor to intimate the authority regarding such changes.
- j. Other relevant documents in support of Technical and Financial Bid.
- k. Engagement Letter & relevant document of All technical personnel as on para - F

7. Financial BID:

- a) Properly filled up Bill of Quantity (BOQ) containing offer on the basis of percentage (Less/At Per/Above) as space provided in the format.
- b) Each part shall be separately submitted.

E. TIMELINE OF THE TENDER:

Publication of NIT	03/02/2024
Document Download Period	From 03/02/2024; 2.00pm To 21/02/2024; 1.00pm
Bid Submission Period	From 03/02/2024; 5.00pm To 21/02/2024; 1.00pm
Bid Opening, Technical & Financial Evaluation	23/02/2024 at 1:30 P.M.
Date of Submission of hard copy of all Tender Papers as on Para D : -	22/02/2024 11.00am to 3:00 pm.

F. TERMS AND CONDITIONS:

1. The Bidder, at his own cost, responsibility and risk, is encouraged to visit, examine and familiarize himself with the Site of Works and its surroundings including source of earth, water, road aggregates etc. and obtain all information that may be necessary for preparing the Bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.
2. Intending Tenderers may obtain detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc and other Terms & Conditions related with the work(s) but not incorporated in this Tender, in any, from the Office of Raja Rammohun Roy Mahavidyalaya on all working days during office hours and also available at "e- procurement" link under <http://etender.wb.nic.in/nicgep/app> Website.
3. While submitting rate, the intending tenderer should keep in account that the rate so quoted should be inclusive of all taxes. Cess, levy, royalty and all other incidental charges related with the material and labour, plants and machineries, any other charges payable to other statutory bodies etc. whether it is inclusive in the price schedule or not. No extra payment over the scheduled items will be allowed.
4. Due to any reason, any tender being uploaded after the Specified date and time will not be considered as valid and will automatically be rejected as mention on Para-B.
5. Successful Tenderers should have to execute an Agreement with The Principal, Raja Rammohun Roy Mahavidyalaya. in non-judicial Stamp Paper of Rs. 10 as per norms and should submit work programme accordingly after obtaining the Work Order within Seven Days



effectively otherwise panel action will be taken by the of The Principal, Raja Rammohun Roy Mahavidyalaya, Radhanagar, Nangulpara, Hooghly.

6. Security deposit shall be deducted from each progressive bill due from time to time on account of work done and supplies made under a contract in such manner that final Security deposit comes to 10% (ten percent) of the value of work done of supplied with and will be refunded after completion of the defect liability period is over as per the recommendation of Engineer in Charge of said work from the date of final measurement. Necessary taxes will also be deducted from each Bill as per prevailing norms.
7. The contractor shall not be allowed to sub-contractor to any part or the works or whole of the works.
8. Successful Tenderers are to get his establishment registered under the Act "The Building and Others construction works welfare on Act 1996" and rules made there under from The Regional Labour Officers and follow various provision of the Act.
9. All risks or lose or damage to public property and or personal injury or death which arise during and in consequences of the performance of the contract are the full responsibility of the contractor. The contractor shall be responsible for the safety of all activities on the site.
10. Cost of Material may be increased or decreased as per the recommendation of Engineer-in-Charge of said work.
11. Anything of historical or other interest or of significant value unexpectedly discovered on the site shall be the property of the Raja Rammohun Roy Mahavidyalaya. The contractor shall notify the Engineer-in-Charge of their project of such discoveries and came out of the interaction of Engineer-in-Charge for dealing with them.
12. The contractor should have sufficient technical manpower, tools and plants to supply the materials.
13. No Mobilization Advance and Advance against purchase of equipment will be paid for the work.
14. No Secured Advance will be paid for the work under any circumstances.
15. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
16. No Secured Advance will be paid for the work under any circumstances.
17. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
18. The work shall have to be completed within the stipulated time by maintaining actual specification and direction of Engineer in-Charge and Quantity may increase or decrease according to their assessment. If the work is not being completed within the stipulated time, penal action, as decided by the authority of Principal, Raja Rammohun Roy Mahavidyalaya, Radhanagar, Nangulpara, Hooghly will be imposed as per Standard Bidding Documents.
19. Principal, Raja Rammohun Roy Mahavidyalaya, Radhanagar, Nangulpara, Hooghly reserves the right to accept or reject any or all the Tenders without assigning any reason. The said authority will not be bound to accept the lowest tender.
24. Payment will be made by the Principal, Raja Rammohun Roy Mahavidyalaya, Radhanagar, Nangulpara, Hooghly on the availability of fund.
25. No arbitration will be entertained.
26. The contractor should have sufficient technical manpower, tools and plants to complete the work, The prospective bidders shall have in their full time engagement experienced technical personnel (Authenticated document shall be furnished). The Technical Personnel are: 1) Diploma Holder in Civil Engineering with 3 Years (Civil Works) Experiences. 2) Diploma Holder in Electrical Engineering with 3 Years (Electrical Works) Experiences. 3) Supervisor with 4 Years (Civil Works) Experiences.
27. In case of Departmental Supply of Materials, Tool & Plants, the relevant clause or rules of West Bengal Panchayat Account and Finance Rules 2003 with amendment if amended will be applicable and for any ambiguity/clarification on an; corresponding part of schedule of Road Works / Building Works / Sanitary & Plumbing Works / Electrical Works etc., of P.W. Deptt. Govt. of West Bengal, Schedule sections will be taken into consideration and binding to the tenderer and this decision of Principal, Raja Rammohun Roy Mahavidyalaya, Radhanagar, Nangulpara, Hooghly, will be final and bindings to all.




Principal,

Raja Rammohun Roy Mahavidyalaya,
Radhanagar, Nangulpara, Hooghly

Principal
Raja Rammohun Roy Mahavidyalaya
Radhanagar, Nangulpara, Hooghly

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Copy forwarded for information with a request to publish the Notice through Office Notice Board to:-

- 1) The District Magistrate, Hooghly, Chinsurah, Hooghly.
- 2) The District Co-ordinator ISGPP-II Hooghly, Chinsurah, Hooghly.
- 3) The Sub-Divisional Officer, Arambagh Sub-Division, Arambagh, Hooghly.
- 4) The Block Development Officer & Programme Officer (MGNREGA), Khanakul-I Dev. Block, Khanakul, Hooghly.
- 5) The Editor, Statesman.
- 6) Office Notice Board.

ANNEXURE-A

SAMPLE FORMAT OF AFFIDAVIT (To be submitted in Non-Judicial Stamp Paper and to be Notarized)

I, Sri....., S/o Sri..... aged..... years, Residing
at..... Proprietor/Partner/Director of....., do hereby solemnly affirm and declare in connection with
Construction of road from

..... is as follows:

1. That I, the undersigned do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. That the undersigned also hereby verifies that neither any near relations of staff and officers of the department nor any retired gazetted officers are in our employment.
3. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the department to verify this statement.
4. The undersigned understands and agrees that the bid shall remain open for Acceptance 90 days from the date of opening of financial bid.
5. The undersigned agrees to invest 30% of the contract price of works by cash during the implementation of the works.
6. The undersigned agrees to authorize the authority to seek references from the bankers of the undersigned.
7. If the contract is awarded to us, we will deploy at site all necessary T&P and equipments immediately on receipt of the work order. We would commence the work only on deployment of machineries at site to the full satisfaction of the Engineer-in-Charge. We would be duty bound to use those equipments at site to achieve the best result as per requirement of the contract. We would upkeep and maintain those equipments in running condition till completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of equipment will be shifted to another site without the written permission of the E.I.C.
8. We would deploy at site all necessary technical personnel for efficient contract management and supervision of works to the full satisfaction of the Engineer-in-Charge with a view to achieving best quality of works at site.
9. We would carry out all necessary tests of all major items at frequency spelled out in the contract document to the full satisfaction of the Engineer-in-Charge to achieve the best quality work at site. We will be contract bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report.
10. Any departure whatsoever in any form will be considered as breach of contract. In such situation the department at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
11. The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.

Filled by The Bidder is Mandatory

Name of Agency :

Bank Name :

Bank A/c No. :

IFS Code :

PAN No. :

Address :

GST No. :

Account Type :

Mobile No. :

E-Mail ID :

Signature of Bidder with Seal